

Shipment notification form

Exhibitions & Events Berlin 2023

Before sending the shipment, please fill out this form completely and send it to:

E-Mail: Fairs-City.Berlin@dbschenker.com

Phone: +49 30 3012995-450 / Fax: +49 30 3012995-8442

Name of Congress/ Events:

Shipper	
Company	
Address	
Zip code + City	
Contact	
Phone number	
Billing address	
Company	
VAT-Nr.	
Address	
Zip code + City	
Contact	
Phone number	
E-Mail	
Exhibitor	
Name of exhibitor	
Booth number	
Contact	
Phone number	
Kind of consignment	
Courier- or groupage shipment <input type="checkbox"/> Air-Freight <input type="checkbox"/> Sea-Freight <input type="checkbox"/> Part/ full trailer load <input type="checkbox"/>	
Shipper company	
FEDEX <input type="checkbox"/> UPS <input type="checkbox"/> DHL <input type="checkbox"/> others _____	
Trackingnummer:	
Shipment details:	
Number of packages	
Dimensions & weight	
Delivery to Schenker warehouse	
Booth delivery	Date: _____ Time: _____
Handling of empties	Yes <input type="checkbox"/> No <input type="checkbox"/>
Handling of full goods	Yes <input type="checkbox"/> No <input type="checkbox"/>
Customs clearance → ATTENTION! Please contact us in advance. temporär <input type="checkbox"/> permanent <input type="checkbox"/>	
Provision of staff/ equipment	
Booth pick-up/ Return	Yes <input type="checkbox"/> Date: _____ Time: _____ No <input type="checkbox"/>